



**Information clause
for employees/representatives of contractors of Pratt & Whitney Tubes Sp. z o.o.**

Name and contact information of the personal data controller:

The administrator of the personal data is Pratt & Whitney Tubes Sp. z o.o. with its seat in Niepołomice, Grabska 4 Street, 32-005 Niepołomice, phone +48 12 397 10 34, registered in the Register of Entrepreneurs of the National Court Register, kept by the District Court for Krakow - Śródmieście in Krakow, XII Economic Department of the National Court Register, under the KRS number 0000230639, with the share capital: PLN 11,700,000.00, NIP: 6792835716, (hereinafter: the "Company"),

Contact information: e-mail address: daneosobowe@prattwhitney.com, by phone at +48 12 397 10 34 or in writing to the address of the registered office.

Purpose and basis of personal data processing:

1. We received your data directly from you or from your employer/represented entity, which is a current or potential contractor of the Company. The scope of your personal data received includes: name and surname, name and address of your employer/represented entity, telephone number, email address, position, function performed, department name. Depending on the purpose and legal basis for processing indicated below, we may process a wider range of personal data about you.
2. Your personal data will be processed:
 - a) for the purpose of contacting you on current business matters, including the execution of contracts concluded between the Company and your employer/represented entity (hereinafter "Contracts"), presenting offers, placing orders, answering questions, which constitutes the legitimate interest of the Company (**legal basis: Article 6(1)(f)** of the Regulation (EU) 2016/679 of the European Parliament and of the Council of April 27, 2016, the so-called General Data Protection Regulation, hereinafter "GDPR");
 - b) in order to perform the Company's legal obligations in connection with the execution of the Agreement, in particular the obligations to keep accounts and make tax settlements, handle complaints (**legal basis: Article 6(1)(c) RODO**);
 - c) for the possible establishment, investigation or defense of claims, which is a legitimate legal interest of the Company (**legal basis: Article 6(1)(f) RODO**);
 - d) with your consent, your personal data may be processed for the purposes each time indicated in the consent clause, e.g. for marketing purposes (**legal basis: Article 6(1)(a) RODO**). Your consent to process your personal data for the above purposes is voluntary;
 - e) in order to prevent transactions that violate regulations governing the international circulation of strategically important products, as well as to ensure compliance with international sanctions, embargoes (hereinafter: "Circulation Control Regulations") (**legal basis: Article 6(1)(c) of the RODO** in connection with national and EU Circulation Control Regulations, as well as Art. 6(1)(f), i.e., the Company's legitimate interest in fulfilling its obligations under agreements concluded, permits for the production and marketing of products of strategic importance obtained outside the European Union, to which the regulations in force in the country where the permit was issued apply);
 - f) in order to provide communication and cooperation opportunities between you and employees or representatives of other contractors providing outsourced services to the Company (**legal basis: Article 6(1)(f) RODO**, i.e. the Company's legitimate interest);
 - g) for administrative purposes related to the processing of personal data in information systems shared by affiliates within the Raytheon Technologies Corporation group of companies (**legal basis: Article 6(1)(f) of the RODO**, i.e. the legitimate interests of the Company and the group of companies).
3. Due to the fact that Pratt & Whitney Tubes Sp. z o.o. is an enterprise engaged in, among other things, production for military purposes subject to specific regulations (Polish and US), we inform persons entering the company that: The Company may process your personal data such as: data on any citizenship you hold, including those relinquished, and data on the country of your current permanent residence permit in order to verify whether you meet the requirements under EAR/ITAR regulations, which is a legitimate interest of the administrator (**legal basis: Article 6(1)(f) RODO**). Provision of the above information is voluntary; however, failure to do so may prevent you from entering the company's premises.



4. In the case of the provision of services on the premises of the Company, your personal data will also be processed in accordance with the principles described in the Visitor Information Clause.

Recipients of personal data:

Your personal data may be disclosed to entities providing services to the Company, in particular IT, accounting, transportation, courier, postal, maintenance services. In addition, your personal data may also be disclosed to affiliates of Raytheon Technologies Corporation, which is a legitimate interest of the Company and these entities as part of a group of companies in accordance with **Article 6(1)(f) of the RODO**.

Personal data processing area:

Your personal data is processed by the Company in the European Economic Area (hereinafter the "EEA"), as well as may be transferred outside this area:

- a) to Canada on the basis of the Commission Decision of December 20, 2001 on the adequate protection of personal data provided by the Canadian Personal Information Protection and Electronic Documents Act;
- b) (b) to the United States of America under binding corporate rules or other safeguards referred to in Articles 46-49 of the RODO.

Electronic data transfer outside the EEA is secured inside Raytheon Technologies Corporation's private, corporate and encrypted IT network.

Period of storage of personal data:

Your personal data will be retained for the period necessary for the purpose of executing the agreement concluded between the Company and your employer/represented entity, and then determining, asserting or defending claims remaining in connection with the execution of such agreement as well as obligations incumbent on the Company as defined by generally applicable laws, e.g. accounting or tax regulations.

The rights you have:

Within the limits of the law, you have the right to:

- a) Access to your personal data,
- b) their rectification,
- c) their removal,
- d) limitation of their processing,
- e) portability of personal data, if the Company processes it on the basis of a contract concluded with you or on the basis of your consent;
- f) object to the processing of personal data if the Company is processing it in order to pursue its legitimate interest,
- g) revoke your consent at any time, without affecting the legality of the processing performed on the basis of your consent prior to its revocation, if the Company processes it based on your consent.

Exercise of the rights referred to above can be done by sending your requests to the e-mail address: daneosobowepwt@prattwhitney.com

You also have the right to file a complaint with the supervisory authority, the President of the Office for Personal Data Protection in Warsaw, if you believe that your personal data is being processed by the Company in violation of the law.

If you are interested in obtaining additional information on the global privacy policy of Raytheon Technologies Group, which owns the Company, which is the Company's set of guidelines for the collection, processing, transmission and protection of personal data of our employees, job applicants, contractors, employees/representatives of our contractors, visitors will find them at the following website <https://www.rtx.com/privacy>.



Card of changes

Data	Zmiana	Strony	Kto	Opis zmian(y)
2022-01-31	NC	Wszystkie	Monika Domagalska	Creation of an information clause for employees/representatives of contractors of Pratt & Whitney Tubes Ltd.
2023-04-18	A	1	M. Domagalska	Changing the wording of Pkt.1 - adding information on processing a wider range of personal data if necessary. Addition of Pkt.2 e) - processing of data to prevent transactions that violate the regulations governing international trade in sensitive products. Addition of Item 2 f) - processing of data to provide communication and cooperation opportunities. Addition of Item 2 g) - data processing for administrative purposes related to the processing of personal data in information systems. Addition of Item 3 - processing of Citizenship data in accordance with EAR/ITAR regulations. Updating the format - changing the footer.
2024-02-08	A	ALL	M. Domagalska	The translation of the document is consistent with the latest revision (A) of this document in polish version.



Formularz przeglądu dokumentu

Numer wniosku	Zdok/2024/02/00008
Tytuł	Klauzula informacyjna dla Pracowników Kontrahenta PWT EN
Dokument	F-ADM08-22

Obecna Rewizja dokumentu	Nowa Rewizja dokumentu
A	N/D

Data propozycji zmiany	08.02.2024
Opis zmian proponowanych modyfikacji i zmian:	
The translation of the document is consistent with the latest revision (A) of this document in polish version.	
Typ dokumentu:	5. Formularz
Czy zmiana wpływa na inne dokumenty?	NIE
Jeśli tak – jakie dokumenty należy przeglądać?	
Czy wymagana jest wersja dokumentu w języku ang.?	NIE
Czy wymagane jest zatwierdzenie przez klienta?	NIE
Czy dokument zawiera dane techniczne?	NIE
Wybierz numer kodu klasyfikacyjnego PL	
Wybierz numer kodu klasyfikacyjnego US	
Wybierz numer kodu klasyfikacyjnego OUS	
Stanowisko właściciela procesu	

ZATWIERDZENIA

Przełożony, Dropinska-Poprawa, Alina PWT, 2024-02-13

Osoba odpowiedzialna, Domagalska, Monika Contractor, 2024-02-13

Dział Systemów Jakości, Dmochowska-Kuc, Luiza
Sp. z o.o., 2024-02-14

Mellon Poland